

Policy for Seed Research Grant

DIT University (DITU) is a premier Institute of Higher learning in the country. Over the years, the University has laid emphasis for creating educated and well trained human resource in the country. In addition to strong emphasis to teaching- learning at UG, PG and Doctoral levels, the University supports the novel ideas of our faculty by providing Seed Research Grant.

Objective:

The seed grant can be used by young researchers to initiate their research work when they join DIT University. It is one-time grant awarded to a faculty to kick start their research work, so that they can develop a strong research proposal for submission in National/International grant agencies within a year of receipt of the seed grant.

Nature and Duration of support:

The grant will cover equipment and consumables, and it would be a one-time career grant for a period of one year.

Eligibility:

The applicant should be an Indian citizen. The applicant should hold Ph.D. degree, and he/she is eligible to apply within two years of joining DIT University.

In exceptional cases, a Sr. Faculty members may submit a proposal if it falls in the thrust areas of S&T and/or allied areas as identified by the University for establishing Centre of Excellence.

Mode of Application and Selection:

Call for Seed Grant Applications will be notified twice in an academic year through the office of Dean R&C. The application should be submitted online as per prescribed format [Please see **Annexure A**].

Selection will be based on the recommendations of an Expert Committee constituted recommended by Dean R&C and approved by the Vice Chancellor. The Principal Investigator shall make a presentation before this committee. The number of successful seed grant applications and amount supported may differ from year to year, depending on the budget available.

A project allotment letter will be issued by Dean R&C once the project is approved.
[Format in **Annexure B**]



Deliverables:

It is expected that the grants provided by the University shall lead to:

1. Publications of research findings in high impact journals
2. Good quality projects by UG/PG
3. Innovative ideas which can be patented in the name of DIT University and the Investigator (s)
4. Setting up state-of-the art laboratories and infrastructure in DITU

Monitoring:

Following committee shall review the progress of the project:

- | | |
|--------------------------------|----------|
| 1. Dean R&C (Ex-officio) | Chairman |
| 2. Head of the Department | Member |
| 3. Principal Investigator (PI) | Member |

The audited statement of the funds and its utilization will be submitted by PI.

The progress cum project completion report (PCR) report [format at **Annexure C**] shall be submitted by PI and presented in the Planning & Monitoring Board [PMB].

Sachdev



Department of
DIT University, Dehradun

1. **Summary of proposal**
2. **Origin and definition of proposal**
3. **Literature review (international and national)**
4. **References, Bibliography**
5. **Objectives**
6. **Methodology (6.1 Synthesis, 6.2 Characterizations)**
7. **Budget**

I. Recurring			
Sr. No.	Name of consumable / Equipment	Purpose	Approx. Cost (in lakhs)
		Total	
II. Nonrecurring			
		Total	
		Grand Total	

Justification for budget

8. **Expected outcomes and future scope**
9. **Facilities available at DIT university**

Sr. No.	Instrument
1	
2	
3	
4	
5	
6	
7	
8	

Sachdev



10. Facilities to be availed outside DIT university campus

Sr. No.	Instrument	Institute	Remarks
1		1.	
2		1.	

Submitted by:

Name & Signature

Forwarded by:

Name & Signature

Shachdev



New RECURRING

Equipments

Project

Amount (INR)

Grand Total (A+B)

The amount is to be utilized and the project should be completed by 30/06/2024.

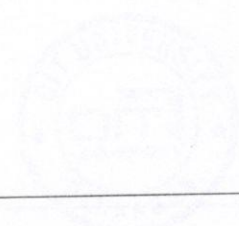
All purchases to be made as per DIT policy and you are advised to finalise your work accordingly. Since it may consume sometime in the purchase procedure, you are advised to finalise your work by purchasing your instruments/chemicals, etc. as soon as you do so that your research work may not suffer and you may meet your goals well within the stipulated time.

It is expected that the outcome of the research work will lead to newer ideas and will create good ties with facilities at the DIT University. It is also expected that quality publications will emerge from the work carried out through this project. It is further assumed that you will seek support from other funding agencies viz. DST, DRDO, IISc, CSIR, etc.

You are further required to submit the progress report on this project to the office of the undersigned on quarterly bases.

Best wishes for the successful completion of this project.

Shachdev



Annexure B

Name of Faculty

Department of _____

Project Title : _____

Project No. : _____

Dear _____,

Kindly refer to the above captioned project submitted by you for SEED money from the DIT University.

I am pleased to inform you that your proposal has been approved by the Hon'ble Vice Chancellor to funding for one year. The details of the approved budget are as under:

S. No.	Amount sought in Lacs (INR)	Amount Sanctioned in Lacs (INR)
1.	--	--

* Amount indicated in your initial proposal under the Recurring and Non-recurring heads in your initial proposal.

** Amount to be spent under the Recurring and Non-recurring heads **as per the revised details submitted by you on <<date>>** are given below:

RECURRING			
S No.	Name of Consumable/Equipment(s)	Purpose	Approx. Cost INR (in Lacs)
1.			
		Total	

Non-RECURRING			
S No.	Equipment(s)	Purpose	Approx. Cost INR (in Lacs)
1.			
		Total	
			Grand Total (A+B) = -----

This amount is to be utilised and the project should be completed by <<date>>.

All purchases to be made as per DITU policy and you are advised to initiate your work accordingly. Since it may consume some-time in the purchase procedures, you are sincerely advised to start the purchasing your instrument(s)/chemicals etc. without any delay so that your research work may not suffer and you may meet your goals well within the stipulated time.

It is expected that the outcome of the research work will lead to newer ideas and will create good research facilities at the DIT University. It is also expected that quality publications will emerge from the work carried-out through this project. It is further assumed that you will seek support from other funding agencies viz. DST, DRDO, UGC, CSIR etc.

You are further required to submit the progress report on this project to the office of the undersigned on quarterly bases.

Best wishes for the successful completion of this project.

Sachdev



**A Project Completion Report of
Project Proposal**

Project No.

Submitted to

Dean R&C, DIT University, Dehradun

by

**Department of ..
DIT University, Dehradun**

Sachdev



PROJECT COMPLETION REPORT

Project No.

- 1. Title of the Project:**
- 2. Principal Investigator(s):**
- 3. Implementing other Institution(s):**
- 4. Date of Commencement:**
- 5. Planned date of completion:**
- 6. Actual date of Completion:**
- 7. Objectives as stated in the project proposal:**
- 8. Deviation made from original objective if any, while implementing the project and reasons thereof:**
- 9. Experimental work giving full details of experimental set-up, methods adopted, data collected supported by necessary tables, charts, diagrams and photographs:**
- 10. Detailed analysis of results indicating contributions made towards increasing the state of knowledge in the subject:**
- 11. S&T benefits accrued**
 - I. Manpower trained on the project
 - II. Research Scientist or research Associates:
 - III. No. of Ph.D. Produced:
 - IV. Other technical personnel trained:
 - V. Patents taken, if any:
- 12. Publication**

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13. Financial Position

No.	Financial position/Budget Head	Funds Sanctioned	Expenditure	% of Total
1	Salaries/manpower costs			
2	Equipment's			
3	Supplies & materials			
4	Contingencies			
5	Travel			
6	Other expenses			
7	Others if any			
	Total			

Balance amount if any:

14. Procurement/Usage of Equipment:

a.

S.No.	Name of Equipment	Make/Model	Cost Lakhs	Date of Installation	Utilization rate(%)	Remarks regarding maintenance/Breakdown
1						

b. Plans for Utilizing the equipment facilities in future

The procured equipment's can be used for:

i.

Name and Signature with date

(Principal Investigator)

S. Sachdev

