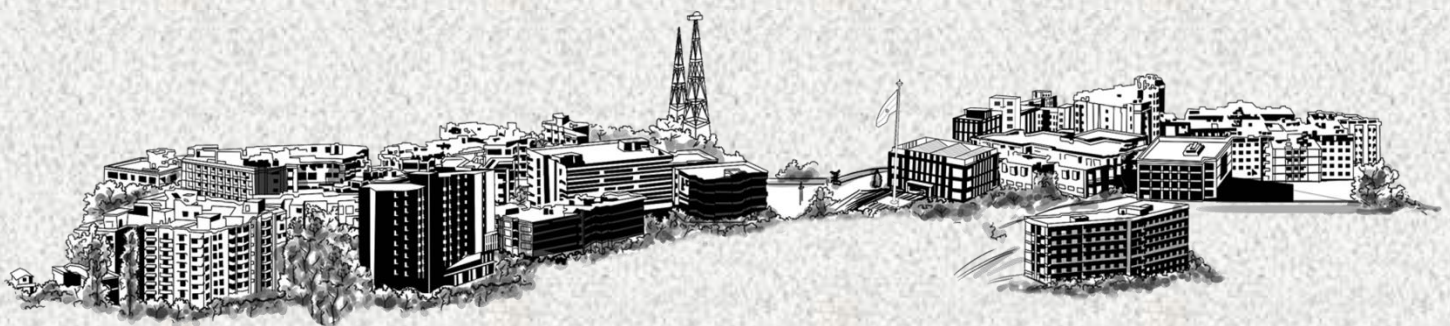


**Internal Quality Assurance Cell**  
**(IQAC)**  
**ANNUAL REPORT**  
**2017-18**



**DIT University**  
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There were two meetings of Internal Quality Assurance Cell (IQAC), DIT University that were held during academic session 2018-19. The 5<sup>th</sup> meeting of IQAC was held on 25<sup>th</sup> July 2017 and 6<sup>th</sup> meeting was held on 26<sup>th</sup> February 2018 in Vedanta Board Room.

The following members attended the 5<sup>th</sup> meeting of IQAC:

|  |                  |
|--|------------------|
| Dr. K.K. Raina<br>Vice Chancellor  | Chairman         |
| Dr. S. Swaminathan<br>Pro Vice Chancellor                                | Member           |
| Mr. Pankaj Gupta<br>President, IAU                                       | External Expert  |
| Dr. S.S. Negi<br>Ex- Director, IRDE                                      | External Expert  |
| Ar. Anubha Kakroo<br>Dean Architecture                                   | Member           |
| Dr. Manoj Bhatnagar<br>Dean Faculty Affairs                              | Member           |
| Dr. M.C. Bhandari<br>Dean International Linkages and HOD,<br>Mathematics | Member           |
| Dr. Rakesh Mohan<br>Dean Student Welfare                                 | Member           |
| Dr. Naveen Singhal<br>Dean Alumni Relations and HOD, Chemistry           | Member           |
| Dr. Prakash Tiwari,<br>Associate Dean (Academics), Chairperson -<br>CITM | Member           |
| Dr. Sandeep Sharma<br>HOD, ECE   | Member           |
| Prof. Umesh Wazir<br>HOD, ME   | Member           |
| HOD, EE and COE,<br>Dr. Gagan Singh Member                               | Member           |
| Dr. Manmohan Singh Anand<br>Registrar                                    | Member           |
| Mr. Madhav Chauhan<br>Secretary, Alumni Association                      | Member           |
| Prof. (Dr. ) N.V. Satheesh Madhav<br>Director – Faculty of Pharmacy      | Member Secretary |

Agenda items discussed in the 5<sup>th</sup> meeting are as below –

IQAC: 5.1: Grant of leave of absence

IQAC: 5.2: To confirm minutes of fourth meeting of IQAC

IQAC: 5.3: To review the odd semester 2016 course file audit report

IQAC: 5.4: To appraise the status of departmental annual IQAC report

IQAC: 5.5: To review the annual IQAC report

IQAC: 5.6: To review the result analysis for even semester 2017 and summer term 2017

IQAC: 5.7: To discuss on research and publications status in University

IQAC: 5.8: To review the status of placement activities for students 2016- 2017 batch

IQAC: 5.9: To review that status of ISO 9001:2008 implementation in University

IQAC:5.10: Appraising and reviewing ranking of DITU for 2016-2017 by several agencies since from last three years

IQAC: 5.11: To review the student feedback, parent feedback and alumni feedback status

IQAC: 5.12: To review the feedback from students who are undergone semester project in the industry

IQAC: 5.13: To approve the committee for applying NIRF ranking for session 2017-2018 and review the status of NIRF report

IQAC: 5.14: To discuss the various initiatives to be implemented in University as per NAAC/ NIRF/ ISO guidelines

6<sup>th</sup> meeting of IQAC was attended by following members –

|   |   |  |
|---|---|--|
| <b>Dr. K.K. Raina</b><br>Vice Chancellor  | - | <b>Chairman</b>                                    |
| <b>Dr. S. Swaminathan</b><br>Pro Vice Chancellor                                  | - | <b>Ex- officio</b>                                 |
| <b>Dr. S.K. Gupta</b><br>Dean R&C   | - | <b>Member</b>                                      |
| <b>Mr. Rahul Ganju</b><br>Assoc. Professor, Dept. of Petroleum                    | - | <b>Member</b>                                      |
| <b>Dr. Manoj Bhatnagar</b><br>Dean Faculty Affairs                                | - | <b>Member</b>                                      |
| <b>Dr. M.K. Jha</b><br>Dean Academics   | - | <b>Member</b>                                      |
| <b>Dr. Rakesh Mohan</b><br>Dean Student Welfare                                   | - | <b>Member</b>                                      |
| <b>Mr. Sanjiv Sain</b><br>Librarian   | - | <b>Member</b>                                      |
| <b>Mr. Sachin Pasricha</b><br>Sr. Manager, Career Services<br>Training, Placement | - | <b>Representative from TPC</b>                     |
| <b>Dr. Arti Chaturvedi</b><br>Asst. Prof.- Dpt. of Chemistry<br>& MR- ISO         | - | <b>Invitee</b>                                     |
| <b>Ar. Monikuntala Das</b><br>Asst. Prof.- Faculty of Architecture                | - | <b>Representative from Faculty of Architecture</b> |
| <b>Mr. Sunil Kumar</b><br>Asst. Prof.- ME   | - | <b>Representative from Deptt. Of ME</b>            |
| <b>Dr. Tanveer Siddiqui</b><br>Asst. Prof.- Chemistry                             | - | <b>Representative from Deptt. Of Chemistry</b>     |
| <b>Dr. Man Mohan Singh Anand</b><br>Registrar                                     | - | <b>Member</b>                                      |
| <b>Prof.(Dr.) N.V. Satheesh Madhav</b><br>Director- Faculty of Pharmacy           | - | <b>Member Secretary</b>                            |

Agenda items discussed in the 6<sup>th</sup> meeting held on 26<sup>th</sup> February 2018 are as below –

Item No. IQAC: 6.1: Grant of leave of absence

Item No. IQAC: 6.2: To confirm minutes of fifth meeting of IQAC

Item No. IQAC: 6.3: To review the even semester 2017 course file audit report

Item No. IQAC: 6.4: To review the result analysis for odd semester 2017 and summer term 2017

Item No. IQAC: 6.5: To discuss on research and publications status in University

Item No. IQAC: 6.6: To review the status of placement activities for students 2017- 2018 batch

Item No. IQAC: 6.7: To review that status of ISO 9001:2015 implementation in University

Item No. IQAC:6.8: To review the student feedback and alumni feedback status

Item No. IQAC:6.9: To apprise the status for applying NIRF ranking for session 2018

Item No. IQAC:6.10: To discuss the various initiatives to be implemented in University as per NAAC/ NIRF/ ISO guidelines

Item No. IQAC:6.11: To discuss and apprise the revised grading pattern and application form submission pattern for NAAC accreditation

Item No. IQAC:6.12: To discuss and review the status of industry academic and international University linkages with our University

Item No. IQAC:6.13: To review the awards and rewards for the best faculty and best research in University

Item No. IQAC:6.14 To discuss the status of seed projects, research projects submitted to various funding agencies

Item No. IQAC:6.15: To review the progress of Ph.D. scholars

Item No. IQAC:6.16: To apprise the list of publications and list of presentations at various conferences attended by faculty and research scholars

Based on the agenda discussed in the meeting, IQAC planned various activities in the academic year 2018-19. The same were carried out by departments in the University and are summarised as below-

1. An SOP was developed for the effective use the University legal items such as letterheads, stamps etc. through an office order issued from the office of the registrar on 17<sup>th</sup> July 2017.
2. To promote a culture of community services and engage students in social activities, DITU established two units of NSS on 26<sup>th</sup> July 2017.
3. Through an office order approved and shared on 28<sup>th</sup> July 2017, an SOP was developed for efficient and effective use of student related common facilities such as Seminar Hall, Auditorium, and Board Rooms etc.
4. To encourage faculty members to learn from best of the opportunities available internationally and nationally, DIT university provides all kinds of financial and non-financial support. In the year 2017-18, forty faculty members were provided financial assistance to attend conferences / workshops and get membership of professional bodies so that they network better and learn new skill and knowledge.
5. DIT University is committed to upgrade skills of its manpower and provides opportunities for all staff members to learn and grow. To achieve this, the university keeps on organizing various trainings and development programs for its teaching and non-teaching staff. In the Academic Year 2017-18, the university conducted 59 such professional development / administrative training programs in-campus for teaching and non-teaching staff.
6. In order to improve teaching and research skills of faculty members, more than 85 faculty members have attended professional development programs viz. Orientation Program, Refresher Course, Short Term Course, Faculty Development Programme during the academic session 2017-18
7. The University organized twelve Gender Equity programs during the academic year 2017-18
8. A total Seed money projects of Rs.62.71 Lakh were provided to faculty and research scholars in the University in the academic year 2017-18
9. The University organized 53 valued added programs, 7 capability enhancement modules and 16 workshops related to guidance for competitive exams and career counselling during the 2017-18. As a result of this 60 students qualified for national and international exams leading to higher education and Govt. jobs.
10. The University organized 77 extension and outreach programs such as Blood donation, tree plantation, Awareness programs on AIDS, Education etc.,. during the year.
11. To enhance awareness about innovative teaching and intellectual property rights, the University organized 12 workshops/seminars during the academic year.

12. On 14<sup>th</sup> August 2017, DITU made a provision for allowing students an option of changing the Engineering Branch in second year which they had initially picked at the time of admission in first year. This option was given on the basis merit they scored in first year.
13. To make assessment effective, a revised Marks distribution scheme was approved and implemented through an office order communicated from the office of Registrar on 9<sup>th</sup> September 2017.
14. DITU started a chapter of Global Peace Foundation Chapter on 21<sup>st</sup> January 2018 for promoting student engagement in social activities. GPF, since then, has been active in providing services to rural areas through activities such as tree plantation, literacy awareness programs, visiting old age homes, AIDs awareness programs etc.
15. To exhibit commitment and solidarity with national issues, DITU has been continuously engaging in Celebration of important days. In line with this, DITU celebrated Unity day on 30<sup>th</sup> October 2017 to spread a message of harmony and peace amongst diverse student groups.
16. To test the quality of education being delivered at DITU, it participates in National Institute Ranking Framework (NIRF) for the year 2018 by submitting the date on 31<sup>st</sup> October 2017. It was the maiden attempt and DITU was placed in band of 150-200 ranked institutions.
17. To encourage students in higher education, DITU opened window of winter session admission from 7<sup>th</sup> December 2017.
18. To enhance the skills and knowledge of faculty members in research domain, an FDP on "Data Analysis using SPSS, Structural Equation Modelling, and Introduction to NodeXL" was conducted by FMS, DITU from 18<sup>th</sup> December 2017 to 24<sup>th</sup> December 2017. There were 25 external and 7 internal faculty members who participated in these 5 days FDP.
19. To encourage and facilitate students for pursuing higher studies DITU conducted following workshop-
  - a. Workshop on GRE Test preparation was conducted from 2<sup>nd</sup> February 2018 to 3<sup>rd</sup> February 2018
  - b. Workshop on GMAT Test preparation was conducted from 8<sup>th</sup> February to 10<sup>th</sup> February 2018 with participation of 41 students.
20. For parents and guardians of students residing in Hostels, policy to offer residential was introduced on 14<sup>th</sup> February 2018.
21. DITU engineering faculty was ranked 52<sup>nd</sup> in Outlook Professional College Ranking released on 18<sup>th</sup> February 2018.
22. To honour the contributions to women in general, DITU celebrated International Women's Day by organizing Free Medical Check-up camp for all female staff and students on 8<sup>th</sup> March 2018.

23. DITU started offering transportation facility for PhD scholars at subsidized rate by issuing guidelines for the same on 28<sup>th</sup> March 2018.
24. To keep in line with the efforts of MHRD, DITU became member National Academic Depository on 31<sup>st</sup> May 2018. The main purpose of doing this is to benefit all the students, employer and education institution verifier.
25. DITU got assessed for Academic and Administrative Audit (AAA) by expert external agency and was awarded 4 star rating on 30<sup>th</sup> June 2018. DITU was assessed for its teaching learning, Curricular Aspects, Infrastructure, Student Progression, Governance and leadership.



**(Prof.(Dr.) N.V. Satheesh Madhav)**

**Member Secretary**



**(Dr. K.K. Raina)**

**Vice Chancellor & Chairman**