

CAREER DEVELOPMENT CENTRE



Date: 01/12/2020

NOTICE – Academic Year (2020-21)

Beginner Level Course on Aptitude Building

All the interested students across all the courses of DIT University are hereby informed that training on “**Beginner Level Course on Aptitude Building**” is being offered by Career Development centre, DIT university. The course is scheduled to start from 7th **December 2020** and will be held online on MS Team due to covid pandemic.

The details are as follows:

COURSE	On Registration Basis
TIMINGS	09:00 AM to 1:00 PM
COURSE DURATION	36 Hours
ORGANISING DEPARTMENT	Career Development Centre

Objective: The objective of aptitude building program is to develop the basics of the students towards three segments of aptitude, to make the students corporate ready and to help them understand the need to improve on the areas of aptitude.

Note:

1. Interested student will have to register for the course on or before **5th December 2020** by giving their names to their training coordinator or they can send their interest at cdc@dituniversity.edu.in through their university email ID. The training will run in online mode (till further notice) on MS Team. Students will be assigned batch (as per the schedule) and will be added to their respective MS Teams.
2. It is suggested to all the above-mentioned students to attend the training (detailed schedule will be shared in your respective batch on MS Team).
3. The Department concerned shall notify the details about timings and MS Team batch of the training sessions. In case of any query please contact the Career Development Centre, DIT University.

Gaurav Singh
Mr. Gaurav Singh
(Head- CDC)

To:

All Dean / Director / Head of Department

Chairman

Chancellor

Vice Chancellor

Pro Vice Chancellor

HR Department

For information please

[Signature]
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VAT-01: Beginner Level Course on Aptitude Building (ONLINE)

Duration: - 36 Hrs.

Date:- 7th December – 26th December 2020

Timings:- 9 PM to 1 PM

Faculty:- CDC- Mr. Gaurav Singh / Mrs. Jasneet Kaur Kohli

OBJECTIVE:

The Beginner Level Course on Aptitude Building is conducted since the students appear for placements and all the competitive exams thus require aptitude and soft skills for the same. The training program started from 7th September 2020- 26th September 2020, a total duration 36 hours. A pre assessment is also conducted in order to identify the weaker areas of the students and accordingly the module is developed. Additional doubt sessions also became a part of the module in which mock interviews are held. The program is for the pre final year students of MBA-1st Year with the vision of development of soft skills as well as aptitude skills.

PRE-REQUISITE(s):

Basic knowledge of all three segments of aptitude and basic communication skills.

OVERVIEW:

Mr. Ankit Kapil, Ms. Vrinda Sharma, Mr. Pawan Chaturvedi & Mr. Vibhor Sharma from CDC took these sessions as per time-table. The program has been designed on the premise and requirement of the students QA, VA, LR-DI. In-house training material containing aptitude test prep student guide and class handouts are given to the students. In soft skills group discussions, presentation skills, mock interviews, resolving conflicts, time management and team work are included in the session plan. Pre and post assessment are conducted by external organizations like Aspiring Minds, CoCubes, etc. In terms of learning outcomes, confidence and knowledge are also marked by a positive curve. The objective of this module is to make the student


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corporate ready, by providing a professional setup so that he learns how to tackle situation based and other questions during Campus placement.

Training Outcome:-

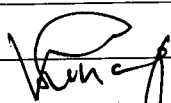
- To be prepared for placements
- To perform well in aptitude tests.
- To prepare for various competitive exams, along with interview and group discussion practise.
- The command over three core segments of aptitude- Verbal aptitude, Logical Reasoning and Quantitative aptitude
- Develop on soft skills and learn the various test taking skills.

Who this course is for:

- Students who are preparing for placements
- Students who are preparing for Government exams.
- Those who wish to improve general aptitude.

Course Outline:

	Topic	No. of hours
Module 1	Number System	2
Module 2	Parts of Speech, Vocabulary	2
Module 3	Pre-assessment	2
Module 4	Number Series, Symbol Series	2
Module 5	Percentages and Ratios	3
Module 6	Effective Communication Skills	3
Module 7	Profit and Loss	2
Module 8	Vocabulary	2
Module 9	Analogies, Direction Sense and puzzles	2
Module 10	Averages and Ages	2


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Module 11	Tenses	2
Module 12	Blood Relations and Arrangements	2
Module 13	Body Language	2
Module 14	Mixtures and Allegations	2
Module 15	Subject Verb Agreement	2
Module 16	Calendar and clock	2
Module 17	Resume writing and LinkedIn Profiles	2


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Annexure - II

Value added course Details (Academic Year: 2020-21)

VAT Course Name: Beginner Level Course on Aptitude Building

VAT Code: VAT 01

Duration in Hours: 36

Number of Students Enrolled: 49

Number of Students Completed: 46

Grades: G= GOOD ; S = Satisfactory ; P = Poor ; W = Withdraw

Student ID	Student Name	Program/Course	Year	Passing Grade
170113029	MANAV SIKKA	BTME-AE	4th Year	G
170105029	CHAKSHU CHANKYA	BTIT	4th Year	S
180106049	ANUJ GUPTA	BTME	3rd Year	P
191148020	NEHA GOLA	BA-PSY	2nd Year	G
195537002	KHURRAM KHAN	MSC-PHY	2nd Year	G
190109020	SUMELI MITRA	BTCSE-BDA	2nd Year	S
170107017	ALLAN JOSHUA DEMELLO	BTPE	4th Year	G
170109034	NAVRATAN KAPIL	BTCSE-BDA	4th Year	G
180823004	DHRUV KUMAR PAL	BARC	3rd Year	S
170102167	SATYAM BHATIA	BTCSE	4th Year	G
181376016	MARIYAM USMANI	BD-ID	3rd Year	G
190111028	AKANSHA SONI	BTCSE-CSF	2nd Year	P
170102030	SANSKAR DWIVEDI	BTCSE	4th Year	G
180178024	SHRESHTHA PAHWA	BTCSE-ML	3rd Year	G
181075010	SWARNIM SINGH	BSc-CHE	3rd Year	S
180102244	RAMAN JOSHI	BTCSE	3rd Year	G
180102222	VAIBHAV MAHENDRU	BTCSE	3rd Year	P
180111048	VIJAY BANSAL	BTCSE-CSF	3rd Year	S
191259008	TENZIN DAWA	BCA-ADC Orac	2nd Year	G
191544003	KARTIKEY SHAH	DIP-EE	2nd Year	S
170102328	RITIKA KAINTE	BTCSE	4th Year	G
181075001	KUNAL SHARMA	BSc-CHE	3rd Year	S
170110026	AKSHIT MADHU	BTCSE-CCV	4th Year	S
170112007	NEHA SHARMA	BTCSE-IOT	4th Year	G
170113004	HARSH KUMAR KHARWAR	BTME-AE	4th Year	G
195339926	ASHWINI KUMAR MISHRA	MCALE	3rd Year	S
190106913	SHIVAM JOSHI	BTME	3rd Year	G
170110043	ANUSHA GOYAL	BTCSE-CCV	4th Year	S
170107039	CHETAN SAHNI	BTPE	4th Year	G
170102086	ABHAY BISHT	BTCSE	4th Year	G
170102089	AKHIL KUMAR SINGH	BTCSE	4th Year	S
170110069	YASH TYAGI	BTCSE-CCV	4th Year	G
170102293	SHRISHTI AGARWAL	BTCSE	4th Year	S
170102317	ADHYAN GUPTA	BTCSE	4th Year	S
170106019	UMANG NAGAR	BTME	4th Year	G
180105042	UTKARSH GUPTA	BTIT	3rd Year	G
191149024	VARUN GUPTA	BA-ENG	2nd Year	S


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180921023	DIPANKAR BARUA	BSc-CHE	3rd Year	G
180102263	ANIKESH VERMA	BTCSE	3rd Year	S
170102136	HARDIK MAHESHWARI	BTCSE	4th Year	G
170106076	NISCHAY PALIWAL	BTME	4th Year	S
170103003	SHIVANSHU WAILA	BTECE	4th Year	G
170101020	HARSHIT VERMA	BTCE	4th Year	S
190102931	ARYAN CHANDEL	BTCSE	3rd Year	S
180111031	YATHAARTH SWAROOP	BTCSE-CSF	3rd Year	G
180113001	SHREYASH KUMAR SINGH	BTME-AE	3rd Year	G
190102187	ABHISHEK KUMAR SINGH	BTCSE	2nd Year	S
180113902	PRAKHAR AGGARWAL	BTME-AE	4th Year	G
180102166	RITU PRIYA	BTCSE	4th Year	S



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