

# CAREER DEVELOPMENT CENTRE



Date: 25<sup>th</sup> August 2019

**Subject: Basic of Aptitude-Phase I (Session-Odd-2019-20)**

**Attention: B.Pharm (5<sup>th</sup> Semester)**

**VAT-69**

The above students are hereby informed that, Career Development Centre, DIT University is commencing in-house batch for "Basic of Aptitude- Phase I" (skills include Logical Aptitude/Quantitative Aptitude/ Verbal Aptitude/ English Communication) from 8<sup>th</sup> September 2019. Duration of course will be 42 hrs. The course targets the aptitude and personality development training for Aptitude based competitive examinations.

**NOTE:** The Department concerned shall notify the details about timings and venue of the training sessions. In case of any query, please contact the Career Development Centre, DIT University.

**Mr. Gaurav Singh**  
Head- CDC  
Head- CDC

Career Development Centre  
DIT University, Dehradun

**To:**

- All Deans / Directors
  - HoDs
  - Head CDC
- With the request to bring the above  
to the notice of the students

**Copy to:**

- Chairman
  - Chancellor
  - Vice Chancellor
  - Pro Vice Chancellor
- For information please

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## VAT-69-BASICS OF APTITUDE – PHASE 1

**Venue:** Charak 101 | **Duration:** 42 Hrs (8th September to 20th November 2019)

The Basics of Aptitude – Phase I was conducted for students of Bachelor of Pharmacy program (5<sup>th</sup> Semester), This basic course trained the students on three basic section of Aptitude- Quantitative Aptitude, Logical Reasoning and Verbal Aptitude. The course prepares students for the aptitude assessments that aims to evaluate job candidature in most of the pharmaceutical companies. The training was conducted by the **Career Development Centre, DIT University**, the coordinator for the training was **Mr. Arpit Srivastava (Trainer-CDC-DIT University)** and the total number of students enrolled were **94** in this training program.

### **Objective:**

Prepare a ground for the students to be ready in Quantitative, Logical Aptitude and Verbal Aptitude. Prepare them for becoming confident and corporate-culture fit as present-day workplace requires professionals who are not only well qualified and competent but also possess Soft Skills like interpersonal skills and good presentation skills.

An aptitude test is a structured assessment that aims to evaluate job candidates' or even existing employees' talent and/or skill in completing certain tasks without any prior knowledge or training. They are used to assess candidates in terms of their skills, knowledge, ability and personality.

### **Course Details:**

Be it campus placement or any entrance test , aptitude plays a very important role in selection. Company looks for candidate with good Aptitude skills. This course is saves you from getting eliminated. The In-house training team of Career Development Centre have carefully crafted this course for students such that Aptitude is more a worry for them.



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### **Prerequisites:**

Willingness to master a necessary skill. This course is designed to take your Aptitude expertise from beginner to expert. No Prerequisites for this course. You can come here with no knowledge and graduate with being an expert.

### **Curriculum Content**

#### **UNIT 1: APTITUDE (Quantitative and Logical)**

Progression, logarithm, Quadratic Equations (concept of determinant, real, non-real, rational and conjugate roots); Mensuration

Input Output – Sequential output tracing of logical operations applied on machine input, Ranking and Order- Test - Ordering of measurable attributes like height / weight / performances, etc.

Eligibility test, Logical sequences and series, Completion of incomplete pattern, Odd figures


#### **UNIT 2: VERBAL APTITUDE**

Tenses and Grammar drills.

Creative Writing: Essay, Report Writing, Article, Letters, E-mail: difference between formal and informal tone, appropriate use of transition words, creating a signature, understanding different situations and the responses they require (situation- based writing), Proper use of connectors.

#### **UNIT 3: LEADERSHIP & TEAM BUILDING SKILLS**

Importance, How to develop Leadership Skills? Best Leadership & Team Building Examples. Suggested Activities & Exercises: (i) Leadership Pizza, (ii) Minefield, (iii) Leaders You Admire.

  
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#### **UNIT 4: PRESENTATION SKILLS**

Principles of Effective Presentations, Do's and Don'ts of Formal Presentations, How to prepare for a formal presentation, Presentation Exercises a) Welcome speech, c) Farewell Speech, d) Vote of thanks etc.

**Suggested Activities & Games:** (i) Stand Up for Fillers, (ii) Mimes, (iii) Short Speech Challenge.

#### **Course Outcomes**

- Develop the Basics of Aptitude along with the Leadership & Team Building Skills.
- Receive hands-on guidance to develop an effective Resume and LinkedIn Profile
- The students learned the basic trends of questions asked in the aptitude section (Quantitative / Logical / Verbal) of placement examinations.

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## Annexure - II

### Value added course Details (Academic Year: 2019-20)

VAT Course Name: Basics of Aptitude-Phase 1

VAT Code: VAT 69

Duration in Hours: 42

Number of Students Enrolled: 47

Number of Students Completed: 45

**Grades:** G= GOOD ; S = Satisfactory ; P = Poor ; W = Withdraw

Student ID	Student Name	Program/Course	Year	Passing Grade
170921004	TANNU KUMARI	BPharm	3rd Year	S
170921032	KRISHNA MADHESIYA	BPharm	3rd Year	S
170921039	PRASHANT KUMAR	BPharm	3rd Year	G
170921044	TWINKLE CHATTERJEE	BPharm	3rd Year	S
170921018	RITIKA YADAV	BPharm	3rd Year	S
170921008	SUMANTA KUMAR SINGH	BPharm	3rd Year	S
170921010	PRIYANKA PAL	BPharm	3rd Year	G
170921058	NEETU KUMARI	BPharm	3rd Year	S
170921041	SHADAB SIDDIQUI	BPharm	3rd Year	S
170921033	AGRIM SRIVASTAVA	BPharm	3rd Year	P
170921036	SIMRAN KUMARI	BPharm	3rd Year	S
170921046	SAMYANK GAUTAM	BPharm	3rd Year	G
170921023	UMANG .	BPharm	3rd Year	S
170921026	SAURAV PANWAR	BPharm	3rd Year	S
170921038	GAURI GUPTA	BPharm	3rd Year	G
170921006	PRAJWAL SINGH	BPharm	3rd Year	S
170921007	PRIYA UNIYAL	BPharm	3rd Year	S
170921043	SIMRAN SINGH RATHORE	BPharm	3rd Year	S
170921056	ABHISHEK SHARMA	BPharm	3rd Year	G
170921027	NISCHAY PANDITA	BPharm	3rd Year	P
170921031	ADITYA RAJ JOSHI	BPharm	3rd Year	S
170921021	KUNAL BISHT	BPharm	3rd Year	S
170921029	MUSKAN MADAN	BPharm	3rd Year	S
170921049	HIMANSHU SINGH	BPharm	3rd Year	G
170921016	ANKIT BHARDWAJ	BPharm	3rd Year	S
170921024	POONAM SINGH	BPharm	3rd Year	S
170921059	SAWAN BAJAJ	BPharm	3rd Year	S
170921003	ADITYA RANA	BPharm	3rd Year	G
170921022	UTSAV TYAGI	BPharm	3rd Year	S
170921042	SARA CHAUHAN	BPharm	3rd Year	S
170921037	ABHINAV CHAUDHARY	BPharm	3rd Year	G
170921045	SAURABH KUMAR	BPharm	3rd Year	S
170921057	ABHAY SIROHI	BPharm	3rd Year	G
170921053	RAJESH KUMAR CHOUBEY	BPharm	3rd Year	S
170921034	PUJA KUMARI	BPharm	3rd Year	S
170921009	NITESH KAPRI	BPharm	3rd Year	G
170921054	NISHANT NIRWAL	BPharm	3rd Year	S
170921015	KRIKA BADOLA	BPharm	3rd Year	S
170921020	MONIKA .	BPharm	3rd Year	S
170921025	ANKITA CHATURVEDI	BPharm	3rd Year	S

*Submitted*  
*Pankaj*

Coordinator - CDC  
DIT University, Dehradun

*SP*  
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DIT University, Dehradun

170921014	PATHSARTHAK SAXENA	BPharm	3rd Year	S
170921040	DEVANSHI GUPTA	BPharm	3rd Year	S
170921005	ZAINUB SAALEHA FIRDAUS	BPharm	3rd Year	S
170921055	SAKSHI ANAND	BPharm	3rd Year	S
170921060	CHARUL BAHUKHANDI	BPharm	3rd Year	G
170921062	AADITYA CHAUHAN	BPharm	3rd Year	S
180921901	MAYANK RAWAT	BPharm	3rd Year	S



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