

CAREER DEVELOPMENT CENTRE



Date: 11th April 2022

Subject: Value Added Trainings - SoPPHI

Attention: M. Pharm- II Semester / B. Pharm- VI Semester (Session-EVEN-2021-22)

The above students are hereby informed that, Career Development Centre, DIT University is commencing in-house training for the below mentioned program:

- Understanding of Speech and Resume Building for B. Pharm – VI Semester (VAT-91)

The skills to be taught in the respective training programs are Logical Aptitude/Quantitative Aptitude/ Verbal Aptitude and English Communication. The training programs for M. Pharm and B. Pharm will commence from **16th May 2022 and 12th May 2022 respectively**. Duration of each course will be 36 Hrs. The course targets the development of life-skills and professional etiquettes. Also, enrich mind-sets of students towards establishing their own career

NOTE:

1. The Department concerned shall notify the details about timings and venue of the training sessions. In case of any query please contact the Career Development Centre, DIT University.
2. For Office of HoD- Ref to Letter N0. Ref No: DITU/CDC/2019/AN-14 (Guidelines for VAT)

Saurav Badoni

In Charge- Career Development Centre

Saurav Badoni
Associate Dean - Career Services
Career Services Department
DIT University, Dehradun

To:

- All Deans / Directors
 - HoDs
 - Head CDC
- } With the request to bring the above to the notice of the students

Copy to:

- Chairman
 - Chancellor
 - Vice Chancellor
 - Pro Vice Chancellor
- } For information please

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DIT University, Dehradun

Understanding of Speech and Resume Building

Venue: Vishveshwarya 506 | **Duration:** 36 Hrs. (12th May 2022 to 31st May 2022) | VAT-91

The training on 'Understanding of Speech and Resume Building' was conducted for students of Bachelor of Pharmacy program (6th Semester), the targeted students for the training were those who had to be skilled for on interview and Public speaking techniques. It was conducted by the Career Development Centre, DIT University, the coordinator for the training was **Ms. Vrinda Sharma (Trainer- Career Development Centre- DIT University)**.

Course Outline: This course is focuses on providing students various Employability Skills. It emphasizes more on professional grooming and verbal communication in order to help them achieve their potential.

Course Objective: Prepare them for becoming confident and corporate-culture fit as present-day workplace requires professionals who are not only well qualified and competent but also possess Soft Skills like interpersonal skills and good presentation skills

Course Pre/Co requisite (if any): Basic understanding of grammar and presentation skills.

Prerequisite:

The training module is aimed at the promotion of the strategies for the personality development of the participants. The rationale behind this endeavor is the recognition of the multifaceted influence of the personality of the employees upon organizational effectiveness. Person having Active mindset which can involve himself in the problem solving process.



Overview of Training:

The personality development course polishes & improves your presentation & communication skills. The course will help you groom your personality & deal with people effectively. During the course, you will also receive focused guidance on persona management, grooming, health & nutrition, and soft skills.

Course Outline:

Leadership & Team Building Skills

Importance of Leadership & Team Building Skills for Job Candidates, How to Develop Leadership Skills? Best Leadership & Team Building Examples.

Suggested Activities & Exercises: (i) Leadership Pizza, (ii) Minefield, (iii) Leaders You Admire

CV Writing & Personal Interview

What Skills Do Employers Expect From Graduates? CV vs. Resume, How to write a CV, CV writing Do's & Don'ts, Tips with Best CV Examples/ Samples, Feedback Sharing & Error Analysis.

Personality Traits to be Analyzed During a Personal Interview, How to Prepare for a Personal Interview. Personal Interview Etiquette Rules, FAQs to prepare for Personal Interviews, Mock Personal Interviews, Feedback Sharing & Error Correction.

Suggested Activities & Exercises: (i) Relevant Videos on 'Employability', (ii) Group Discussions on Newspaper Articles, (iii) Sample CV correction, (iv) CV writing exercise.

Group Discussion

Personality Traits to be Analyzed During a Group Discussion, Types of Group Discussions, Tips & Strategies, GD Rules to Follow (Do's Don'ts), Frequently Asked GD Topics, Mock Group Discussions, Feedback Sharing & Error Correction.



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Training Outcome:

Personality is the first thing that is noticed in a job interview, in any company, any field. Having a good personality is essential to get ahead in today's world. CDC's Personality Development course polish the presentation and communication skills of the students and prepare them to have a successful career in any field of your choice.



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Annexure - II

Value added course Details (Academic Year: 2021-22)

VAT Course Name: Understanding of Speech and Resume Building

VAT Code: VAT 91

Duration in Hours: 36

Number of Students Enrolled: 97

Number of Students Completed: 95

Verified
 Head - CDE

Career Development Cell
 DIT University, Dehradun

Grades:

G= GOOD ; S = Satisfactory ; P = Poor ; W = Withdraw

Student ID	Student Name	Program/Course	Year	Passing Grade
190921002	SHUBHAM GAUTAM	Bachelor of Pharmacy	3rd Year	S
190921003	RAVI SINGH	Bachelor of Pharmacy	3rd Year	S
190921004	ABHISHEK RAHI	Bachelor of Pharmacy	3rd Year	G
190921005	FOZIA KHANUM	Bachelor of Pharmacy	3rd Year	S
190921007	HITESH SINGH	Bachelor of Pharmacy	3rd Year	S
190921008	SAVITA ARYA	Bachelor of Pharmacy	3rd Year	S
190921009	VIPUL VISHNU SAWASHA	Bachelor of Pharmacy	3rd Year	G
190921010	VASU DEV CHAUHAN	Bachelor of Pharmacy	3rd Year	S
190921011	ANIVESH GANDOTRA	Bachelor of Pharmacy	3rd Year	S
190921012	ROHIT KUMAR TOMAR	Bachelor of Pharmacy	3rd Year	S
190921013	KUMAR BHASKAR	Bachelor of Pharmacy	3rd Year	S
190921014	SHAKIB ALI	Bachelor of Pharmacy	3rd Year	S
190921015	KRISHNA PATEL	Bachelor of Pharmacy	3rd Year	S
190921017	ABHINOVE BHAROTIYAL	Bachelor of Pharmacy	3rd Year	S
190921018	ANAMIKA	Bachelor of Pharmacy	3rd Year	G
190921019	VANSHIT SINGH	Bachelor of Pharmacy	3rd Year	S
190921020	MD SALMAN	Bachelor of Pharmacy	3rd Year	S
190921021	RITIKA SHARMA	Bachelor of Pharmacy	3rd Year	S
190921022	PRIYANKA SHARMA	Bachelor of Pharmacy	3rd Year	G
190921023	SWATI JAISWAL	Bachelor of Pharmacy	3rd Year	S
190921024	ANMOL MAMGAIN	Bachelor of Pharmacy	3rd Year	S
190921025	RUCHI BHARDWAJ	Bachelor of Pharmacy	3rd Year	S
190921026	RAHUL KASHYAP	Bachelor of Pharmacy	3rd Year	S
190921027	RITUL SHARMA	Bachelor of Pharmacy	3rd Year	S
190921028	SAANIDHYA BAREJA	Bachelor of Pharmacy	3rd Year	S
190921030	LAXITA CHAUHAN	Bachelor of Pharmacy	3rd Year	S
190921031	MANAV CHHABRA	Bachelor of Pharmacy	3rd Year	S
190921032	MANISH RANA	Bachelor of Pharmacy	3rd Year	S
190921033	ABHISHEK KUMAR	Bachelor of Pharmacy	3rd Year	S
190921034	MOHD. ARMAN	Bachelor of Pharmacy	3rd Year	P
190921035	ANSHIKA TOMAR	Bachelor of Pharmacy	3rd Year	G
190921036	MOHD FARHAN	Bachelor of Pharmacy	3rd Year	G
190921038	RONIT MALIK	Bachelor of Pharmacy	3rd Year	S
190921041	AKSHAY KAMBOJ	Bachelor of Pharmacy	3rd Year	S
190921042	MOHD HARIS KHAN	Bachelor of Pharmacy	3rd Year	S
190921043	ASIF CHAUDHARY	Bachelor of Pharmacy	3rd Year	S
190921045	VIKRANT SIROHI	Bachelor of Pharmacy	3rd Year	G
190921046	GARV AGGARWAL	Bachelor of Pharmacy	3rd Year	G
190921047	SHIVANGI SHARMA	Bachelor of Pharmacy	3rd Year	S
190921048	ABHISHEK KUMAR	Bachelor of Pharmacy	3rd Year	S

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190921049	SUMIT BHATT	Bachelor of Pharmacy	3rd Year	S
190921050	MEGHA KUMARI	Bachelor of Pharmacy	3rd Year	S
190921051	ALFISHA	Bachelor of Pharmacy	3rd Year	G
190921053	AAKASH RANJAN	Bachelor of Pharmacy	3rd Year	G
190921054	RADHA YADAV	Bachelor of Pharmacy	3rd Year	S
190921055	CHANDAN KUMAR	Bachelor of Pharmacy	3rd Year	P
190921056	ABHISHEK KUMAR	Bachelor of Pharmacy	3rd Year	G
190921057	DIKSHITA SAINI	Bachelor of Pharmacy	3rd Year	G
190921058	PALAK BHATNAGAR	Bachelor of Pharmacy	3rd Year	S
190921059	RAMANKANT SINGH	Bachelor of Pharmacy	3rd Year	S
190921060	ARIHANT PRATAP SINGH	Bachelor of Pharmacy	3rd Year	G
190921061	VISHAL PANDEY	Bachelor of Pharmacy	3rd Year	S
190921062	GUNJA KUMARI	Bachelor of Pharmacy	3rd Year	S
190921063	TANZILA ASLAM SIDDIQUI	Bachelor of Pharmacy	3rd Year	G
190921064	MOHD SAQUIB KHAN	Bachelor of Pharmacy	3rd Year	G
190921065	ANIKET GARG	Bachelor of Pharmacy	3rd Year	S
190921066	BITTU KUMAR	Bachelor of Pharmacy	3rd Year	S
190921067	MOHIT SHARMA	Bachelor of Pharmacy	3rd Year	S
190921069	VASU BATRA	Bachelor of Pharmacy	3rd Year	S
190921074	RIMSHA ASHFAQ	Bachelor of Pharmacy	3rd Year	S
190921075	PRINCE KUMAR	Bachelor of Pharmacy	3rd Year	S
190921076	GYANENDRA JOSHI	Bachelor of Pharmacy	3rd Year	G
190921077	DISHA VERMA	Bachelor of Pharmacy	3rd Year	G
190921078	NEERAJ SHUKLA	Bachelor of Pharmacy	3rd Year	S
190921079	RIYA SINHA	Bachelor of Pharmacy	3rd Year	S
190921080	HARIOM PANDEY	Bachelor of Pharmacy	3rd Year	S
190921081	PRIYANSHI PUSHKAR	Bachelor of Pharmacy	3rd Year	S
190921082	AYUSH CHAUHAN	Bachelor of Pharmacy	3rd Year	S
190921083	WARISH ANSARI	Bachelor of Pharmacy	3rd Year	S
190921084	ABHISHEK RAWAT	Bachelor of Pharmacy	3rd Year	S
190921085	ARUMOY BRAHMA	Bachelor of Pharmacy	3rd Year	G
190921086	SATYAM SHARMA	Bachelor of Pharmacy	3rd Year	S
190921087	RAJAN KUMAR	Bachelor of Pharmacy	3rd Year	S
190921088	ANUSHTHI JAIN	Bachelor of Pharmacy	3rd Year	G
190921089	TANIA	Bachelor of Pharmacy	3rd Year	G
190921090	JYOTI TIWARI	Bachelor of Pharmacy	3rd Year	S
190921091	VISHAL BHANDARI	Bachelor of Pharmacy	3rd Year	G
190921092	MOHD HAROON	Bachelor of Pharmacy	3rd Year	G
190921093	ABHISHEK SINGH	Bachelor of Pharmacy	3rd Year	G
190921094	KABIN SHRESTHA	Bachelor of Pharmacy	3rd Year	S
190921095	SASMIT THARU	Bachelor of Pharmacy	3rd Year	S
190921096	AVNI SINGH	Bachelor of Pharmacy	3rd Year	S
190921097	MANIK KHURANA	Bachelor of Pharmacy	3rd Year	G
190921098	ANKIT ANAND	Bachelor of Pharmacy	3rd Year	G
190921099	TARUN SHARMA	Bachelor of Pharmacy	3rd Year	S
190921100	VIKAS KUMAR YADAV	Bachelor of Pharmacy	3rd Year	S
190921101	SUSHIL YADAV	Bachelor of Pharmacy	3rd Year	G
190921102	MOHAMMAD SHAHEED ANSARI	Bachelor of Pharmacy	3rd Year	S
200921900	ABHINAV KUMAR SINGH	Bachelor of Pharmacy	3rd Year	S
200921901	SAVLEEN SETHI	Bachelor of Pharmacy	3rd Year	S
200921903	SHRADDHA TRIPATHI	Bachelor of Pharmacy	3rd Year	G
200921904	DIKSHA NEGI	Bachelor of Pharmacy	3rd Year	S
200921905	NIDHI DWIVEDI	Bachelor of Pharmacy	3rd Year	S
200921906	DEEPAK KUMAR	Bachelor of Pharmacy	3rd Year	S
200921907	SHIVI KASHYAP	Bachelor of Pharmacy	3rd Year	S
200921908	DEWANSHI TRIPATHI	Bachelor of Pharmacy	3rd Year	S
19P277006	RAHUL KUMAR	Bachelor of Pharmacy	3rd Year	S


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