

OFFICE OF THE REGISTRAR

Ref.REG/14/053/05/2024/014

May 24, 2024

NOTICE

Subject: Online Registration for Summer Term-Academic Year 2023-24

Attention: (Except All Pharmacy, Nursing and Healthcare Programmes)

1. **All Students of all Years of all Programmes except Pharmacy, Nursing & Healthcare.**
2. **Students who have availed Semester/Year Break with prior permission.**
3. **Students falling under N+2 Years of their Programmes.**

The above students are hereby informed that Online Registration for Summer Term Classes & Examinations (AY:2023-24) for Debarred/Backlog/Non-Complete Subjects/Courses will be open from 24th May 2024 to 27th May 2024.

The calendar related to the summer term is as follows -

SUMMER TERM EVENT CALENDAR (AY 2023-24)

S.No.	Event	Start Date
1	Release of Summer Term Notice	Friday, 24 May, 2024
2	Students to provide choice for Summer Term Courses on MS Form (The MS Form link will remain open till Monday, 27 th May, 2024)	Friday, 24 May, 2024 to Monday, 27 May, 2024
3	Date for Display of Registered Courses on Academic ERP to students	Wednesday, 29 May, 2024
4	Last date of Payment of fee for registered Summer Term courses (The payment of all current batches is to be made through student's account in Academic ERP portal)	Saturday, 1 June, 2024
5	Date of De-registration from Summer Term courses if fee is not paid	Monday, 3 June, 2024
6	Date of Start of Classes for Summer Term courses	Thursday, 6 June, 2024
7	De-registration from Summer Term courses if a student does not attend classes	Tuesday, 18 June, 2024



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J. K. Sharma

- i. A student can only opt for a maximum of 12 credits or 3 courses, whichever is higher. Within these 12 credits, a student can also opt for a minor/study project of not exceeding 5 credits.
- ii. You need to give your choices for summer term courses through **MS Form** (Please click on the link and provide the details)

<https://forms.office.com/r/Pb0ZyUD2AM>

Students are advised to follow the "Guidelines for Summer Term Registration" given herewith before registering for the same.

This is for information and necessary action.



V. K. Verma
Registrar

To:

- All Directors / Deans / HoDs - to disseminate among students
- Controller of Examination

Copy to:

- Hon'ble Chairman
- Hon'ble Vice Chancellor
- Hon'ble Pro Vice Chancellor
- FO / DFO
- ICT Manager - to upload on website

Guidelines for Summer Term Registration

Attention: (Except All Pharmacy, Nursing and Healthcare Programmes)

The online registration for Summer Term Classes and Examinations, 2023-24 will be open from 24th May 2024 to 27th May 2024. The students are advised to read carefully and follow the guidelines given below:

A. **Eligibility for Summer Term Registration:**

1. All Students of all Programmes (Except All Pharmacy, Nursing and Healthcare).
2. Students of 2nd Year onwards of all Programmes who have availed Semester/Year Break with prior permission.
3. Students falling under N+2 Years of their Programmes.

B. **Subjects / Courses which students can register for the Summer Term:**

1. Debarred Subjects/Courses —If the student has been debarred from appearing in the examination of a Subject /Course due to a shortfall of the required percentage (75%).
2. Non-Complete Subject/Courses due to Semester/Year break.
3. Subjects/Courses in which the student has obtained an E or F grade (D, E or F grade in case of B.Arch programme).
4. Students can register for Backlog/Debarred/Non-Complete Subjects/Courses of both ODD and EVEN semesters.

C. Registration will be "With Class" only (Rs. 3000/- per course). Registration will be confirmed after payment of fee and amount will be non-refundable.

D. Students can register for the Subjects/Courses to the extent of total of 3 courses or 12 credits (Whichever is maximum) only.

E. The credit/non-credit subjects (for ex: Seminar, Aptitude Building, Soft Skill Training, Value Added Training, Comprehensive Viva Voce, Summer Training Report Presentation etc.) shall also be offered during Summer Term. These subjects will be over and above of total limit of Subjects/Credits (No fee shall be charged for such subjects).

F. The classes for the Summer Term will be conducted from 6th June 2024 onwards. For detailed timetable, get in touch with your respective HoD/School.

G. For technical issues, please email to sap.executive1@dituniversity.edu.in stating clearly the problem with screenshot. For any other issues, please e-mail your query to office.academics@dituniversity.edu.in, and dy.registrar2@dituniversity.edu.in

H. Students are advised to provide the details on MS Form only for Backlog /Debarred/Non-Complete Subjects/Courses (Do not choose pass Courses). Students must choose only those courses in which they have obtained 'F' grade.

I. Only for pass-out batch students till 2017: Account detail for payment of back paper registration fee to such students will be provided on their outlook email account.

J. No request for late registration will be entertained after the last date.

